



# UNIVERSITY OF MIANWALI

www.umw.edu.pk

## JOB APPLICATION FORM (for BS-1 to BS-16)

Post Applied For \_\_\_\_\_

Note. All entries should be in capital letters

1. Name of Candidate: \_\_\_\_\_

2. Father's Name: \_\_\_\_\_

3. Date of Birth: Day \_\_\_\_\_ Month \_\_\_\_\_ Years \_\_\_\_\_

4. Place of Birth: \_\_\_\_\_

5. Postal/Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

6. Permanent Address: \_\_\_\_\_  
\_\_\_\_\_

7. Contact No. \_\_\_\_\_

Email: \_\_\_\_\_

8. Domicile: (District) \_\_\_\_\_ Province: \_\_\_\_\_

9. Have you ever been convicted / sentenced by any court? If so, a copy of judgment should be attached:  
\_\_\_\_\_

10. Have you ever been dismissed from service? If so, give the grounds thereof and relevant facts.

### 11. Academic Qualification:

| Qualification   | University/Board | Div/CGPA | %age | Major Subject | Year |
|-----------------|------------------|----------|------|---------------|------|
| Matriculation   |                  |          |      |               |      |
| Intermediate    |                  |          |      |               |      |
| Graduation      |                  |          |      |               |      |
| Post-Graduation |                  |          |      |               |      |
| Others          |                  |          |      |               |      |

12. Have you been employed (give particulars below):

| Department | Dates   |         | Reason of leaving | Designation | BPS/Private |
|------------|---------|---------|-------------------|-------------|-------------|
|            | Joining | Leaving |                   |             |             |
|            |         |         |                   |             |             |
|            |         |         |                   |             |             |
|            |         |         |                   |             |             |
|            |         |         |                   |             |             |
|            |         |         |                   |             |             |

Affix recent passport size photograph

Age: \_\_\_\_\_  
(on closing date of application)  
\_\_\_\_ Years, \_\_\_\_ Months, \_\_\_\_ Days

13. Documents Checklist

|           |                          |           |                          |
|-----------|--------------------------|-----------|--------------------------|
| 1. _____  | <input type="checkbox"/> | 2. _____  | <input type="checkbox"/> |
| 3. _____  | <input type="checkbox"/> | 4. _____  | <input type="checkbox"/> |
| 5. _____  | <input type="checkbox"/> | 6. _____  | <input type="checkbox"/> |
| 7. _____  | <input type="checkbox"/> | 8. _____  | <input type="checkbox"/> |
| 9. _____  | <input type="checkbox"/> | 10. _____ | <input type="checkbox"/> |
| 11. _____ | <input type="checkbox"/> | 12. _____ | <input type="checkbox"/> |
| 13. _____ | <input type="checkbox"/> | 14. _____ | <input type="checkbox"/> |
| 15. _____ | <input type="checkbox"/> | 16. _____ | <input type="checkbox"/> |

14. Any other relevant Qualification/Experience

|  |
|--|
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |

**DO NOT FORGET TO SIGN THE DECLARATION**

**IMPORTANT:**

**Please make sure before submitting this form that it is complete and the required documents are enclosed.  
Incomplete forms will not be processed.**

**DECLARATION**

I hereby declare that all the entries in this Application Form and all the additional particulars (if any) furnished along with it are true to the best of my knowledge and belief. If any information is found incorrect I shall be liable for imposition of any penalty set out in the University Service (Efficiency and Discipline) Statutes .

Dated: \_\_\_\_\_

\_\_\_\_\_  
Signature of the Candidate

14. For the use of candidates who are already in Service.

**Apply Through Proper Channel**

**(Certificate by the Head of Department)**

No: \_\_\_\_\_

Date: \_\_\_\_\_

Certified that Mr/ Ms \_\_\_\_\_ working as \_\_\_\_\_ against a temporary/permanent post of \_\_\_\_\_ in BPS \_\_\_\_\_ under the Department \_\_\_\_\_ since \_\_\_\_\_

His / Her character roll/confidential reports will be sent if and when called for by the University. If the candidate is selected in University of Mianwali, he / she will be relieved of by the parent organization within \_\_\_\_\_.(Please state the required time period in Months/Days).

There is no audit para / inquiry pending dues against the applicant. There are no adverse remarks against him / her in the last five years of his / her PERs /ACRs.

**Official Seal:** \_\_\_\_\_ **Recommended by:** \_\_\_\_\_

**(Head of Department)**

**Date:** \_\_\_\_\_

**Designation:** \_\_\_\_\_